

ADAMS CITY COUNCIL COMMITTEE REPORT

The Policy & Procedure Committee was called to order on January 13, 2015 at 5:00 p.m.

On roll call were members: Roseberry, Jensen and Kierstyn.

Others attending were Mayor Baumgartner, Chief Anderson, Street Superintendent Mead and Clerk Winters

Motion by Jensen, Second by Roseberry to approve the corrected minutes of the December 11, 2014 meeting as printed. All voted aye.

Petitions & Communications: Roseberry asked Clerk Winters to look into the new Ordinance that the City of Wausau passed regarding Rental Property.

Agenda Items

Discussion/Recommendation Relating to Utility Rate Ordinance – PSC. **Recommendation by Jensen, Second by Roseberry to send the Water & Sewer Utility Rate Ordinances (01-2015 & 02-2015) to Council after the Public Works Committee discusses section 9-1-7 at tomorrow's meeting. All voted aye.**

Discussion/Recommendation Relating to additions and changes to 8-3-11 regarding adding rules for compost sites. **Recommendation by Jensen, Second by Roseberry to send Ordinance (03-2015) to Council Relating to Creating 8-3-11(h)(29), 8-3-11(l)(5) and Ordinance (04-2015) Amending 8-3-11(l)(4). All voted aye.**

Discussion/Recommendation Relating to APD "Employee Evaluation" Policy.

Recommendation by Jensen, Second by Kierstyn to approve the Police Departments Employee Evaluation Policy. All voted aye.

Discussion/Recommendation Relating to APD "Officer Involved Domestic Violence" policy. **Recommendation by Jensen, Second by Kierstyn to approve the Police Departments Officer Involved Domestic Violence" Policy. All voted aye.**

Discuss possible changes to zoning ordinance 15-5-3 as it relates to fences. Discussion was held on changes that could possibly be added. Chief Anderson will speak with Attorney Richards-Bria.

Discussion/Recommendation Regarding changes to Personnel Administrative Policies Handbook. **Recommendation by Kierstyn, Second by Jensen to send the Personnel Administrative Policies to the Personnel Committee. All voted aye.**

Discussion/Recommendation Relating to Job Description for "Police Administrative Assistant". **Recommendation by Kierstyn, Second by Jensen to send the Police Administrative Assistant Job Description to the Personnel Committee. All voted aye.**

Discussion/Recommendation Relating to Job Description / Duties and Responsibilities for Police Officer and Detective. **Recommendation by Kierstyn, Second by Jensen to send the Job Description / Duties and Responsibilities for Police Officer and Detective to the Personnel Committee. All voted aye.**

Motion by Kierstyn, Second by Jensen to adjourn. All voted aye.

Julie Roseberry/jlw

Committee Chairperson

NEXT COMMITTEE MEETING: February 12 – 5:00 p.m.

Agenda Items: Ordinance 15-5-3 – Fences
Residential Rental Properties
Zoning Ordinances
Ordinance Codification